

**DUNDEE VILLAGE
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES**

6:00 P.M.

January 21, 2019

ATTENDEES:

Denny Polito Kristina Frank
 Lyle Jaworski Israel Carroll
 Terry Potts Marcella Osenbaugh-Valle
 Mary Schultz Brittany Boggs

VILLAGE REPRESENTATIVES:

Dave Uhl, Village Manager
 Village President
 Farmers Market Representative
 Guest: Andrea Hickey- Council Trustee

- 1) **CALL TO ORDER:** Regular monthly meeting called to order by Chairperson Jaworski at 6:00 Dundee Village Conference Room
- 2) **APPROVAL OF AGENDA:** Moved by Schultz, second by Potts: approved
- 3) **APPROVAL OF MINUTES:** Moved by Polito, second by Frank: approved
- 4) **PUBLIC COMMENTS:** No Comments
- 5) **COMMITTEE REPORTS:**
 - **Farmers Market:** 2018 Market Review, Average of 12 vendors per week, was an increase. 2018 expenses were \$2,400, income \$3,435. Need a new easy up tent. Average attendance was 200-300 per week. Peak hours are 11am to 1pm for 2018, new hours for 2019 10am to 2pm. Decrease in WIC, double in Senior Fresh, CC machine grant obtained. Jessica wants to cut down her hours to work Sunday, would like to get an intern or volunteer to work in her place. Would like permanent signage for street closure.
 - **Main Street:** Received envelope to pay our \$350 renewal, motion to drop the Main Street Program by Potts, 2nd by Frank, approved.
- 6) **OLD BUSINESS:**
 - a) Thank you to Kristina for hosting the December meeting.
 - b) **Dance – Old Mill January 26, 2019:** Everything is set, DJ booked. Hall booked for 2020.
 - c) **Gift Certificate for DPW:** \$50 gift certificate to Uncle Lyles for the 4 DPW guys, these will be handed out at one of the Council Meetings.
 - d) **Long range vision for DDA - Comments:** Received 40 comments on FaceBook with a wide range of ideas for Dundee. Ideas range from different restaurants, entertainment, etc. biggest is a splash pad for kids. Splash pad is in the works
 - e) **Gammo building windows:** Need to get the key to the buildings and need to get in touch with the high school to get the students interested in creating a design to put in the windows, best design would receive a \$500 scholarship.
 - f) **Sign ordinance for Historic buildings:** This is being worked on by the Village.
 - g) **Tree lights for Christmas 2019 :** Schultz to check with commercial LED lighting – No Greenery around light poles.
 - h) **Pole banners for Pumpkin Palooza:** Schultz to get a design proof.
- 7) **NEW BUSINESS**
 - a) **Calendar of events for 2019:** January 26 – Dancing through the Decades, August 17 – Rockin the River Raisin, October 5 – Pumpkin Palooza, November 30 – Shop Small Saturday, Possible Corvette Show??
 - b) **Old Mill Museum:** The Old Mill is looking for volunteers to work short shifts during the Smithsonian Exhibit when it arrives between September 7 – October 13. Need to put this on Facebook to as for volunteers. Mill needs to contact Frank about signing up on Juniors.com

- c) **Proposed expansion of DDA boundaries:** Possibly create a new district; Carlisle will work on this, more to come as known.
- d) **Gammo letter:** Polito wants to write a letter to Ray about his buildings and his lack of doing anything with them even though there is numerous people interested in them. Letter to be reviewed when written.
Most don't think it will work.
- 8) **ANNOUNCEMENTS AND DISCUSSIONS** – Nothing new to report
- 9) **REVIEW ACTION ITEMS** – Nothing to report
- 10) **NEXT MEETING:** Monday, February 18, 2019 Village Conference Room
- 11) **ADJOURNMENT:** 7: p.m. Moved by Schultz, 2nd by Potts

Respectfully submitted,
Mary Schultz